

**MINUTES OF THE RECYCLING SERVICES, INC. MEMBERS MEETING  
HELD DECEMBER 16, 2006  
AT THE COMMUNITY RECYCLING AND  
ALTERNATE ENERGY RESOURCE CENTER  
365 ELM STREET  
POTTSTOWN, PENNSYLVANIA**

Advertisement

Notice of the meeting was included on a postcard that was mailed to approximately 2,300 people whose names appear on the organization's mailing list. Notice of the meeting was also posted on the bulletin board at the Center located at 365 Elm Street, Pottstown, PA.

Opening

RSI president and general manager Jim Crater called the meeting to order at 1:35 PM and welcomed those in attendance. Board Member Wilbur Mathys was present. Also attending were Robert Ihlein, Jesse Crater, Lisa Dwyer, Tim Forester, Bill Cannon, Dave Erb, Jon Price and Steve Freed.

Agenda and Discussion Items:

1. A copy of the agenda is attached for reference. Jim Crater began the meeting by providing a "Year in Review". The first item is what he referred to as his "Spring Offensive". He begins every year by choosing ten topics or objectives related to the organization's mission and starts work on them in the spring. The list for 2006 is included on the back of the agenda. Significant progress was made in some of the objectives, such as Care of the Great Oak, the Amphibian Crossing on St. Peters Road, the Black Walnut Forge, and the Oxygen-Producing Air Cleaning Device. There is work yet to be done on the remaining objectives. Also during 2006 there was the flood in June, which did not cause serious damage. However, the Center is recovering from the clean up of the residue. Maintaining the equipment and material processes at the Center has been taking more and more of Jim's time, leaving little time for work on other projects. Physical growth of the Center is limited because there is no room to expand on the current site. Jim also participated in two public events this year, one music event and the Alternative Energy event in Kempton, PA. RSI has had the largest display at this event since it started last year.
2. The metal shed roof that covers portions of the sorting area is shaky and should be rebuilt. It is about 15 years old and has been patched many times. A new site with an enclosed structure to work in is still a high priority.
3. The center should publish guidelines for closing during the winter when there is snow and ice. The policy would be that the center would close on Tuesdays if the OJR school district announces they will be closed. Jim will place a recorded message on the telephone answering machine if the center must close on a Saturday.

4. The community recycling program marked its 35<sup>th</sup> anniversary in 2006. However, there were no volunteers to organize a celebration. Perhaps there can be one in 2007.

5. A financial review and the audited Financial Statements for the years 2004 and ending December 31, 2005 were presented. Contributions were down slightly and remain the largest source of revenue. Revenue from material sales rose slightly. The largest expense was payroll and payroll taxes. There were cash assets of \$25,985 with total assets of about \$58,000 at the end of the year. Total liabilities at the end of the year were about \$39,500. The market for bulk materials continues to fluctuate depending on the material and time of the year. The sale of materials still cannot be counted on as a reliable source of revenue. There was a discussion about the gate fee for vehicles. It was suggested to raise the required minimum fee from \$5.00 per vehicle to \$8.00. Jim said he did not want to make it un-affordable for some people and have to turn them away. However, things would be better if the center was able to collect the minimum of \$5.00 from everyone that comes on collection days, particularly on Tuesdays. This is still an issue that needs to be resolved.

6. On the agenda was a list of projects that Jim would like to delegate for the coming year. These include:

- Selling various items on E-Bay
- Monitoring the Sustaining Membership drive and updating the mailing list
- Weekly monitoring and reporting of gate fees collected
- Organizing at least one special event
- Creating a new email list and keeping it updated
- Producing press releases, perhaps one per month
- Reviewing available resources and finances, perhaps once a month
- Communication with members and visitors on alternative energy projects

### Closing

Mr. Crater mentioned the good working relationship this organization has with Camphill Village in Kimberton. Over the past few years they have become more involved with alternative energy projects. They would like to do more, and have asked Jim if he would be interested in working for them part-time. While Jim is very interested in doing this, it does not seem possible unless he can find someone to take on a number of roles that he is currently responsible for. 2007 could be a better year if there was more money for paid staff to get tasks finished, and more volunteers and members to step up and become involved in any of the ongoing projects.

The meeting was adjourned at 3:00 PM.

Respectfully submitted,  
Robert E. Ihlein, Member